

SEPTEMBER 8, 2015

September 2015 Minutes Galena **Mayor and Council Meeting**

There are no audio minutes for September 8, 2015

The Meeting was called to order by Mayor Samuel F. Sessa, II at 7:05 p.m. on Monday, September 8, 2015.

Those in attendance were Mayor, Sam Sessa; Council Members' Bud Felty, John Carroll, Harry Pisapia and Jackie Duhamell. Also in attendance: Attorney, Tom Yeager; Clerk/Treasurer, Barbara Shaw; Town Manager, Sharon Weygand; and Chief Deputy Culp, Kent County Sheriff's Department.

Meeting was started by all standing and reciting the Pledge of Allegiance to the Flag.

Next order of business was the approval of the August 3, 2015 Recorded record of Motions-Public Hearing. **Council Member Felty motioned to accept recorded record of motions with the following amendment to add side street name of Boxwood Lane, regarding the Commercial Parking; Council Member Carroll second motion, all present were in favor.**

Next order of business was the approval of the August 3, 2015 Recorded Record of Motions, Introductions & Agreements-

Regular Meeting. Council Member Pisapia motioned to accept recorded record of motion with the following amendment

to add tabled/deferred for Ordinance 2015-04, To Prohibit Parking of Commercial, Personal, Utility and Recreational Vehicles until September Meeting; Council Member Duhamell second motion, all present were in favor.

SHERIFF'S & MD STATE POLICE REPORT

44 speed assignments, 61 warnings, 46 citations, 2 criminal complaint, 1 CDS Arrest & 2 Traffic Stops with 2 Arrest, 1

reckless Endangerment & Trespassing-cleared by arrest, and 9 non-criminal complaints

Chief Deputy Culp advised that \$744.65 of overtime funds were used in August leaving a balance of \$6,906.76, 4 calls for service; 7hrs foot patrol, 12hrs vehicle patrol, 15 traffic warnings and 9 citations.

Chris Roger's, AECOM-I & I Sewer System Report

Mr. Roger reported a study was done on sewer lines and manholes on a block area at the center of Town bordered by N. Main Street, E. Cross Street, Phelps Avenue and Seminary Avenue. Also, manholes were inspected going downstream

from this area to the WWTP and a grease trap inspection was completed at the GVFC. Inspections of sewer lines were completed by form of smoke test or CCTV. Sassy River Market was included in the CCTV inspection and a dye test from the market determine that their lateral line is connected to a shared 6" PVC pipe 5' from the main sewer line. Overall

manholes and sewer lines are in good shape. All comments and recommendations are noted in their full report. The town will continue to location manholes and look into grant funds for future I & I Studies.

Water/Sewer Rate Study-Award Bid (Municipal & Financial Service Group, CABA Associates, AECOM)

Mayor and Council discussed the bids presented. **Council Member Pisapia motioned to accept AECOM bid as they had**

the most responsive to the RFP, most experience and responsibly and they are familiar with MDE & USDA; Council Member Carroll second motion, all present were in favor.

Ordinance No. 2015-04, To Prohibit Parking of Commercial, Personal, Utility and Recreational Vehicles on Town Streets, Attorney Tom Yeager read Ordinance No. 2015-04 into the record stating the amended changes in Section 167.2 Paragraph C. **Council Member Duhamell motioned to adopt Ordinance No. 2015-04 with the amended changes; Council Member Carroll second motion, all present were in favor.** Ordinance No. 2015-04 becomes effective in 21 days, September 29, 2015.

TREASURER'S REPORT

Clerk/Treasurer reported for July 2015, with 8.33% of the year gone by, the General Fund is at 7.00% of budget and the Sewer is at 8.33% and Water Funds are at 7.96% of budget.

Clerk/Treasurer reported that July's Bank Balances for General Fund are \$416,628.45 and Utility Funds are \$114,046.25 without USDA Capitalization for WWTP and \$278,191.82 with Capitalization, with a combine total of \$530,674.70 without

Capitalization on hand at this time. **Council Member Pisapia motioned to accept the treasurer's report as written;**

Council Member Felty second motion, all present were in favor.

Clerk/Treasurer reported that the transfer of \$7,120.00 for last month to reimburse General Fund from Utility Fund was not needed, transfer was not done. Our accountant advised that we do not make any fund transfers at this time until the full separation of sewer and water accounts are completed.

W/S Delinquent Report: Clerk/Treasurer reported that we have \$7,841.55 of unpaid water/sewer bills. Hang tags will go out September 10th, with shut off September 15th.

Audit Prep: Our accountant will be here September 11th for the completion of our audit preparation for FY14/15. Auditors will be here September 16th-18th.

MES Report: Sharon Weygand, Town Manager, gave the report, no findings

Rick Councill will no longer be doing our Miss Utility markings, MES will be doing our markings until Warren Walters is trained. With the Water & Sewer Project we waiting on our Attorney for the MOU.

ZONING & TOWN MANAGER'S REPORT

Sharon Weygand, Town Manager, gave her report which includes the Maintenance Workers report.

Board of Public Works has approved our grant application Community Parks & Playground funding for the Community Park Restroom of \$58,800.

Parks & Tree Committee: Council Member Carroll reported Christina Catalano is interested in being on Parks & Tree Committee.

MEETING SCHEDULE:

C.O.G. Meeting: Meeting will be Wednesday, September 16th, Rock Hall

ESAM Dinner- September 15th at 6:00 pm Portside Seafood Restaurant, Cambridge

MML Fall Convention- October 25th – 28th, Hyatt Regency Chesapeake Bay, Cambridge, MD

NEW BUSINESS AND/OR GOOD OF THE TOWN

Franchise Agreement for Comcast Update: Our Attorney has reviewed the last draft with Council Member Carroll and

Town Manager Sharon Weygand. Comcast will submit draft with changes at the meeting on September 14th.

Remembrance Ceremony: Friday, September 11th, 7:10 p.m. at the GVFC.

Roll of Council Person on Committees: Our Attorney will check the state law.

There being no further business to come before the Mayor and Council, **Council Member Pisapia motioned to adjourn the meeting at 9:07 pm, Council Member Duhamell second motion, all present were in favor.**

Respectfully submitted,

Barbara A. Shaw Clerk-Treasurer