

**January 2019  
Galena Planning & Zoning Meeting**

The Meeting was called to order by Attorney, Mitch Mowell at 6:02 p.m. on Monday, January 28, 2019.

Those in attendance were Chairman Robert Chipraino, Members' Ed Macchione, and Bud Felty; Also in attendance, Council Member Frank Bogdan, Zoning Attorney, Mitch Mowell, Clerk/Treasurer, Barbara Shaw; Zoning Coordinator, Kathleen Billmire.

**Motions**

Approval of Election of Planning & Zoning Chairperson: **Member Felty motioned to nominate Bob Chipraino as Chairman, Member Macchione second the motion, all present were in favor. Motion carried.**

Approval of the November 26, 2018, Minutes: **Member Macchione motioned to accept minutes as written; Member Felty second motion, all present were in favor. Motion carried.**

Approval of Lot Line Adjustment-115 S. Main Street: Pastor David Kelley wants to combine three parcels into one for the Olivet Methodist Church. Extreme Measurer Surveyor, Buck Nickerson provided the site plan. Kent County Health Department signature needed for recording of plat first then the Chairman of Zoning will sign. **Member Felty motioned to accept the approval of the lot line adjustment, Council Member Bogdan second motion, all present were in favor. Motion carried.**

Approval of the January 28, 2019, Audio Minutes: **Member Macchione motioned to accept minutes as recorded; Council Member Bogdan second motion, all present were in favor. Motion carried.**

Adjournment: There being no further business to come before Planning and Zoning, **Council Member Bogdan motioned to adjourn the meeting; Member Felty second motion, all present were in favor.** Meeting was adjourned at 6:33 PM.

**Recommendations/Comments**

Zoning Coordinator, Kathleen Billmire, stated Gayle Hoffman resigned from the Town Facility and Zoning Coordinator at the December 3, 2018 Mayor and Council meeting. Council then offered the position to Kathleen Billmire, whom accepted position.

Code Enforcement Violations; 100 W. Cross St. ice bin signage was resolved as of 1/15/2019. 102 N. Main Street waiting on architectural sealed plans and permit fee.

Sink hole located at 116 N. Main Street, Maintenance Coordinator, Warren Walters, will investigate once weather permits.

**WSG 08.15-Galena Waste Water Meter Replacement Project:** Bids are due by 2/8/2019. KCI to give recommendations. Mayor and Council to review and vote awarding project by 3/4/2019 at Mayor and Council Meeting. Literature expected from Matthew Marshall. To replace all meters, with fixed base meters, reading or drive by. USDA Grant funds to apply with additional grant funds from MDE.

**Consent Order ACO-17-241/8. AI#2169, 13-DP-0528A:** Requesting a 6 month extension. Mayor Carroll is working with Shore River Associates to develop a SEP to improve water ways for funding to stay within our town. Attorney, Yeager is working on letters regarding penalties. One letter was sent out in October and denied.

**Gas Chlorine Conversion to Sodium Hypochlorite Well #3 & #4:** Switchover from chlorine gas to liquid chlorine has been completed.

**OSDS Quarterly Report/Galena WWTP-**from Kent County Health Department Waste water from Kitty Knight House, Georgetown no connections as of yet. Required report to MDE.

**Community Legacy:** Awarded \$50,000.00 Façade Program with four (4) applicants to use full amount of grant, one applicant will begin project in spring. Waiting on notification of date sometime between February and May when to re-apply for another \$50,000 for use in 2020.

**Delmarva Power Street Lights: Delmarva incentive grant with no cost to the town.** Twenty (20) street lights were changed out to LED lights. Next twenty (20) lights will be changed out with future date to be determined in 2020 year.

Respectfully submitted,



Barbara A. Shaw  
Clerk/Treasurer