

**April 2019
Galena Planning & Zoning Meeting**

The Meeting was called to order by Chairman Robert Chipriano at 6:02 p.m. on Monday, April 29, 2019.

Those in attendance were Chairman Robert Chipriano, Members' Ed Macchione and Bud Felty. Also in attendance, **Council Member Frank Bogdan**, Zoning Attorney Mitch Mowell, Treasurer Barbara Shaw, Zoning Coordinator Kathleen Billmire, Clerk Pam McCoy.

Motions

Approval of the March 25, 2019, Record of Minutes: **Member Macchione motioned to accept minutes as written; Council Member Bogdan second motion, all present were in favor. Motion carried.**

Approval of Lot Line Adjustment- 121 and 123 Dogwood Drive: Sylvia Moyer, property owner of Lots 62 and 63, presented Lot Line Adjustment for 121 and 123 Dogwood Drive to the Zoning Board. **Member Felty motioned to accept Lot Line Adjustment extinguishing two (2) adjoining lots together at 121 and 123 Dogwood Drive, Galena, MD 21635, Dogwood Village; Section 3; Lot 62 and 63 first Election District-Kent County, State of Maryland to become a new lot 62A; Council Member Bogdan second motion, all present were in favor. Motion carried.**

Approval of Change for Planning and Zoning meeting date for month of May during Memorial Holiday: **Member Macchione motioned to change next meeting date to Tuesday, May 28, 2019 at 6:00pm; Member Felty second motion, all present were in favor. Motion carried.**

Approval of Change Planning and Zoning meeting date for month of June due to MML Summer Conference: **Member Felty moves to change meeting date to Thursday, June 27, 2019 at 6:00pm; Member Macchione second motion, all present were in favor. Motion carried.**

Approval of the April 29, 2019, Audio Minutes: **Member Macchione motioned to accept minutes as recorded; Council Member Bogdan second motion, all present were in favor. Motion carried.**

Adjournment: There being no further business to come before Planning and Zoning, **Member Macchione motioned to adjourn the meeting; Member Felty second motion, all present were in favor.** Meeting was adjourned at 6:30 PM.

Recommendations/Comments

Public Hearing to be held on Proposed Ordinance No., 2019-03 Keeping of Backyard Chickens on May 6th, 2019. Planning and Zoning made recommendations presented with additional changes. Mayor and Council will decide and vote to adopt on any recommendations to text amendment.

Zoning Coordinator, Kathleen Billmire reported for the month of April, three (3) permits were issued: one for windows, one for accessory building and one for fence. There has been no response to an abandoned car citation-inoperable and untagged vehicle at 104 S. Main St. where property is going to tax sale. Town will check listing with Kent County Finance Office. Recommended by Attorney Mitch Mowell that we cut off accruing fines since recovery of fees will not be likely. Code Enforcement mailed three (3) letters to three (3) residents warning that they cannot have campers parked in their driveways for any extended period of time and all have complied.

Keeping Maryland Beautiful Grant our Park and Tree Committee is working with students from Galena Elementary School making trash receptacles and building and painting planters. Goal is to finish in time for Dogwood Festival, May 18, 2019.

Wastewater Treatment Plant Open House May 31, 2019. Invitation will be extended to all who attended groundbreaking ceremony. Council Member Felty asked if the Wastewater Treatment Plant is fully in compliance. There has been one violation since in operation. There is a violation prior to new facility due to a part not available and this reflects on Bearing within their contract.

DHCD Façade Program has opened up to Galena residents, applications are due by May 23, 2019. Request for review committee and volunteer from Planning and Zoning Committee to meet Friday May 24, 2019 at 10am. The purpose of this committee is to help review applications if they meet qualifications and for the good of the town and good for businesses.

Respectfully submitted,

Pamela L. McCoy

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Clerk