

Agenda
Mayor & Council Meeting
December 7, 2020

1. Call to Order
2. Pledge of Allegiance
3. State who is and who is not present at Meeting
4. Approval of November 2, 2020 Minutes
5. Sheriff's Report (November report included in packet; October report sent via email on 11/10/2020; Note Special Galena Patrols October overtime charges \$514.07)
6. Approval of Land Subdivision Ordinance 2020 Ordinance No. 2020-03 Design Guidelines
7. Maintenance & Town Facilities Report-Warren
 - a. KCDWWS-Water/Sewer/Sludge Report
 - b. Restroom Update
 - c. COVID-19 Update
 - d. Electronic Sign
 - e. Asset Assessment Study
8. Grant & Zoning-Kathleen

Zoning:

- a. **Amendment to repeal** the Land Subdivision Ordinance 2020-03
- b. Town of Galena Municipal Public Water and/or Sewer **Allocation** and Connections Policy and Procedure (see 4 attachments)
- c. **Allocation Request** – Water: 594 Mill Ln (see attachment)
- d. Permits & Code Enforcement (see reports)
- e. Mueller (Mi.Net) / WaterSmart update (see report)
- f. Georgetown Connections / MDE Report (see report)
- g. Comprehensive Plan – In progress
- h. Zoning Schedule Fees update (Backyard Chickens)
- i. No P&Z Meeting in December (this has been posted in the newspaper and website)

Grants:

- a. CARES ACT: Public Health & Non-Public Health (\$63,028) (ends December 31, 2020)
- b. Community Parks & Playground (Comfort Station) \$58,800 – Waiting on reimbursements, the building is complete
- c. Community Parks & Playground (Walking Path) \$90,000 – Waiting on approval
- d. Delmarva Power – EVSmart Electric Charging Station (1). Agreement.
- e. Delmarva Power – LED Street Lights (20) Jan 2021 & Dogwood Village (25) Mar 2021. This will complete the project.
- f. DHCD Façade Home Improvements – 2019 (\$50,000) - 2 residents will be completing their projects weather permitting
- g. DHCD Façade Home Improvements – 2020 (\$55,000) – Olivet Church Wheelchair Lift – complete 1 resident will be replacing windows.
- h. DHCD Façade Home Improvements – 2021 Waiting on approval (\$50,000)
- i. DHCD Façade Strategic Demolition – 2021 Waiting on approval (Pocket Park - \$220,000)
- j. KMB – 2020 (\$4,500) Will be completed in Feb 2021.
- k. KBM – 2021 Waiting for approval \$5,000
- l. MSEC-MEA 2020 (\$38,000) Solar Panels for Town Hall. Completed Feb/Mar 2021.
- m. ShoreRivers – Stormwater BMP for Park – Awarded 11/24/2020.
- n. **Request to apply - Kent County Arts Council (KCAC)** \$1,000 to paint a mural on the Comfort Station (public restroom). I have already applied for KBM of \$5,000 and \$1,000 - \$1,500 of the grant can be applied to the mural. **Approval?**

- o. **Request to apply - Comprehensive Flood Management Grant Program** – Federal Emergency Management Agency provides a grant of 75% and the town covers the remaining 25%. The Town applies to MDE for 12.5%, half of the 25%. This grant is due Jan. 31, 2021. **Approval?**
9. Park & Tree:
 - a. Through the KMB grant, the committee purchased 4 solar panels & equipment to place on the Comfort Station and pavilion. This project will show Galena is turning Green with solar and education on how solar works. Residents and visitors will be able to charge their cell phones while they play at the park.
 - b. No meeting in December 2020 or January 2021. We will resume in February 2021. A notice in the newspaper & website has been posted.
 10. Mayor's/Council's Report:
 - a. New Computer Equipment/Technology – Council and staff to sign
 - b. Acceptable Use Policy/User Agreement – Council and staff to sign
 - c. Public Works Agreement – update on final draft
 - d. Virtual Meetings moving forward for the winter months?
 - e. Attorney Increase Letter
 11. Treasurer/HR's Report: Barbara
 - a. Exp. Activity Reports; October General & Utility Funds, REV/EXP
 - b. Bank Balances; October
 - c. WWTP Project/Meter Project Funding Update
 - d. **Approval** of Treasurer's Report
 - e. Status of W/S/Brf/T Customers
 - f. Galena Loins Club Donation
 - g. AP Wireless-AT&T Rent Update
 - h. Audit (Final)
 - i. Chesapeake Employee Workmen Comp Audit Update
 - j. Annual Audit of the William H. Amoss Fire, Rescue & Ambulance Grant Funds
 - k. Anticipated Debt
 - l. Audit-KC WWTP
 - m. Renewal Energy Pricing
 - n. Annual Donations
 - o. Christmas Bonus
 12. Meeting/Event Schedule
 - a. COG Meeting, December 16, 2020, 12:00PM
 13. Good of the Town
 14. Approval of tonight's December 7, 2020, Audio Minutes
 15. Adjournment

12/07/2020