

Galena Mayor & Council Meeting
November 2, 2020 Record of Motions/Minutes

The meeting was called to order by Mayor John Carroll at 7:00 p.m. on Monday, November 2, 2020.

Those in attendance were Mayor: John Carroll, Council Members: Francis Bogdan, John Duhamell; Sarah Merrell, and Albert Piasecki. Also, in attendance: Town Attorney: Tom Yeager, Maintenance & Facilities Coordinator: Warren Walters; Treasurer & HR Coordinator: Barbara Shaw; Grants & Zoning Coordinator: Kathleen Billmire and Clerk: Audrey Erschen.

Motions:

Approval of October 5, 2020 Minutes **Council Member Duhamell motioned to approve the October 5, 2020 minutes with correction; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of October 5, 2020 Closed Session Minutes **Council Member Duhamell motioned to approve the October 5, 2020 Closed Session minutes; Council Member Bogdan seconded the motion; all present were in favor. Motion carried.**

Approval of Allocation Policy of Water/Sewer hookup. **Council Member Duhamell motioned to approve the Allocation Policy of Water/Sewer Hookup; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval SunRise Solar Agreement. **Council Member Merrell motioned to approve the SunRise Solar Agreement; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Appointment of Jackie Duhamell to Park & Tree Committee. **Mayor Carroll motioned to approve appointment of Council Member Jackie Duhamell to the Park & Tree Committee; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Treasurer's Report: **Council Member Merrell motioned to approve the Treasurer's Report; Council Member Bogdan seconded the motion; all present were in favor. Motion carried.**

Proclamation-Government Works Month read into record by Mayor Carroll.

Approval of November 2, 2020, Audio Minutes: **Council Member Bogdan motioned to approve of the November 2, 2020, Audio Minutes. Council Member Duhamell seconded the motion. All present were in favor. Motion carried.**

Adjournment: **Council Member Bogdan motioned to adjourn the meeting; Council Member Piasecki seconded the motion; all present were in favor.** Meeting was adjourned at 8:31 p.m.

Reports as submitted

Maintenance & Town Facilities:

Warren Walters reported on the Kent County's October 2020 Water & Wastewater Report as submitted. He also submitted a Work Report, Safety Inspection. He shared a **Restroom Update, COVID-19 Update, Communication System for Both Towers, Jarman Ave Pump Station, and the WWTP, Water Leak at Pavilion, Elementary School needing a valve installed, and Asset Assessment Study, and 4x6 or 4x8 electronic sign for in front of Town Hall.**

Grants & Zoning:

Kathleen Billmire submitted Contracts, Grants, and Zoning-Code Enforcement and Permits Highlights. Also, an **Amendment to Repeal the Land Subdivision Ordinance 2020 (Introduced September 7, 2020), Introduced and requested scheduling of Public Hearing for Land Subdivision Ordinance No. 2020-03 in December 2020, Discussion on Allocation Policy of Water/Sewer hookup, and Minor Subdivision – 594 Mill LN for public Water hookup.** She also reported on **Mueller System/WaterSmart Systems, Comprehensive Plan, Georgetown Connections, and Zoning Schedule Fees- on hold.**

Grants: CARES Act, CP&P Comfort Station, CP&P Walking Path, DHCD, KMB, MSEC-MEA, and Delmarva Power/EV Smart.

Park, Rec & Tree:

Next meeting is set for **Monday, November 16, 2020, at 6 pm. No meeting in December or January 2021.** Discussion for a **Council Member to be a liaison** and attend the meetings.

Treasurer:

Barbara Shaw reported **Status W/W/Brf/Trash Customers, Highway User Revenue Revised Estimates-FY2021 & FY2022, AP Wireless-AT&T Rent, Audit Extension, Insurance/Info, Employee Workmen Comp Audit Update, and Office Cleaning.**

Respectfully Submitted,

Audrey M. Erschen
Clerk