

Galena Mayor & Council Meeting
January 4, 2021 Record of Motions/Minutes

The meeting was virtual and called to order by Mayor John Carroll at 7:06p.m. on Monday, January 4, 2021.

Those in attendance were Mayor: John Carroll, Council Members: Francis Bogdan, John Duhamell; Sarah Merrell, and Albert Piasecki. Also, in attendance: Town Attorney: Tom Yeager, Maintenance & Facilities Coordinator: Warren Walters; Treasurer & HR Coordinator: Barbara Shaw; Grants & Zoning Coordinator: Kathleen Billmire and Clerk: Audrey Erschen.

Motions:

Approval of December 7, 2020 Public Hearing Record of Motions/Minutes **Council Member Piasecki motioned to approve the December 7, 2020 Public Hearing Record of Motions/Minutes; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval of December 7, 2020 Mayor & Council Meeting Record of Motions/Minutes **Council Member Bogdan motioned to approve the December 7, 2020 Record of Motions/Minutes; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Treasurer's Report: Revenue Report-November 41.66% of Budget not including Capital, General Fund is 49.79% of budget, Sewer Fund is 31.07% of budget, and Water Fund is 23.35% of budget. Expense Report-November 41.66% of Budget not including Capital, General Fund is 31.64% of budget, Sewer Fund is 44.64% of budget, and Water Fund is 43.14% of budget. Bank Balances-November-Report attached. General Fund-\$546,053.47. Sewer Fund-\$604,493.35. Water Fund-\$50,336.38. Total Balance on hand-\$1,200,883.20. Bank Registers-November (PNC/Peoples Checking) **Council Member Piasecki motioned to approve the Treasurer's Report; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval of Renewal Energy Pricing- WGL Energy has the best rate. Currently have a 3-year contract that expires in June; recommendation to lock in for the best rate. The rates for WGL are 12 months - \$0.05879, 24 months - \$0.05827, 36 months - \$0.05802 or 48 months - \$0.05803. **Council Member Duhamell motioned to approve Renewal Energy Pricing for three (3) years with WGL Energy; Council Member Bogdan seconded the motion; all present were in favor. Motion carried.**

Approval of January 4, 2021, Audio Minutes: **Council Member Piasecki motioned to approve of the January 4, 2021, Audio Minutes. Council Member Bogdan seconded the motion. All present were in favor. Motion carried.**

Adjournment: **Council Member Bogdan motioned to adjourn the meeting; Council Member Piasecki seconded the motion; all present were in favor.** Meeting was adjourned at 8:52p.m.

Reports as submitted

Maintenance & Town Facilities:

Warren Walters reported on the Kent County's December 2020 Water & Wastewater Report as submitted. He also submitted a Sludge Report, Work Report, and Maintenance Overview. He shared updates on the Restroom, Covid-19, Electronic Sign, and Asset Assessment Study. A new explosion

and corrosion proof heater has been installed at the Wastewater Treatment Plant headworks building as of Thursday December 31, 2020.

Grants & Zoning:

Kathleen Billmire report as submitted. Documents submitted were **Zoning Ordinance 2020-01**, a text amendment ordinance, the start of the new calendar year changes this to **Zoning Ordinance 2021-01** was read into record, with a Public Hearing scheduled for February 1, 2021, and request for Action after said hearing at the Mayor & Council meeting on February 1, 2021; Land Ordinance 2020-03 Text Amendment after which discussion ensued regarding codification of these documents with costs of such, options, and a request for Mrs. Billmire to further investigate; Schedule of Fee 12.29.2020 Council discussed the table and fees including reductions, additions, and other changes; Mayor indicated for Council to review to be prepared for next month with Resolution 2021-01 Schedule of Fees; 2020 Code Enforcement; 2020 Permits; December 2020 Water Usage Report; and Letter of Recommendation Ordinance 2020-01 August 31, 2020. The Comprehensive Plan RFP process was discussed. Mayor Carroll and Mrs. Billmire will open and review all bids, move forward with questions to KC Planning, and make a recommendation at the February M&C Meeting. Other Council members are invited to participate. Planning & Zoning Meeting – Monday, January 25, 2021. TBD – depending on COVID-19.

Grants: CARES Act, CP&P Comfort Station, CP&P Walking Path, DHCD, KMB, MSEC-MEA, and Delmarva Power/EV Smart.

Park, Rec & Tree:

No meeting in December or January 2021.

Treasurer:

Barbara Shaw reported Status of Delinquent W/W/Brf/Trash Customers, AP Wireless-AT&T Monthly Rent, Audit, Insurance/Info, Fire, Rescue and Ambulance Expenditures Request, Semi-Annual Anticipated Debt Survey from MD State Treasurer's Office, TOG/KC WWTP Year End Cost Share, Renewal Energy Pricing. Request for Approval for Donations FY20/21 for Library. Contact to Library will be made to act on this item next month.

Audit Review-Mrs. Shaw shared information regarding the Kent County MOU Audit. An audit presentation letter was received today from our auditor. Letter attached. The Mayor will present the audits findings at this time. Mayor Carroll proceed to report on the Audit.

Meeting/Events: COG meeting January

Good of the Town: Mrs. Billmire shared a report on the visit to Olivet Church to see the wheelchair lift. Mayor Carroll shared his thoughts as well. Senator Van Hollen's Office about FEMA grants for the Fire Company are open until February 12th. Discussion of remaining CoVid relief funding occurred with the Mayor looking to assist our local businesses. Mrs. Shaw reminded members of Emergency Contact forms and W-4s if needed updating.

Respectfully Submitted,



Audrey M. Erschen

Clerk

02/01/2021