

**Town of Galena  
Mayor & Council Meeting  
Monday, February 1, 2021  
7 PM (Immediately following Public Hearing)  
Virtual Meeting  
Agenda**

1. Call to Order
2. Pledge of Allegiance
3. State who is and who is not present at Meeting
4. **Approval** of January 4, 2021 Mayor & Council Meeting Record of Motions/Minutes
5. Sheriff's Report (December report emailed 01/20/21; January report has not been received, so it will be emailed upon receipt)
6. Maintenance & Town Facilities Report-Warren
  - a. KCDWWS-Water/Sewer/Sludge Report
  - b. Restroom Update
  - c. COVID-19 Update
  - d. Electronic Sign
  - e. Asset Assessment Study
  - f. Miscellaneous
7. Grant & Zoning-Kathleen  
Zoning
  - a. **Comprehensive Plan 2021 RFPs**
    - i. Introduction of two submittals of Proposals
    - ii. References
    - iii. Timeline of Project (sent out earlier)
    - iv. Questions
    - v. February 5, 2021 – Announcement of Award
  - b. **Zoning Ordinance 2020-01: Approval?**
    - i. If approved, request to codify.
    - ii. Signatures required
  - c. **Land Subdivision Ordinance 2020-03:** Adoption/Signatures required
  - d. **Schedule of Fees:** Revision from 11-5-2018.
    - i. Discussion
    - ii. **Approval?**
    - iii. Resolution 2021-01 Schedule of Fees (see attachment)
  - e. Monthly Updates on Code Enforcement, Permits, Mueller System/WaterSmart, Georgetown Connections
  - f. **Planning & Zoning Meeting** – Monday, February 22 2021. TBD – depending on COVID-19  
Grants
  - a. Request to submit an application to **Upper Shore Regional Council FY2021** \$15,000.00 Funding the Comprehensive Plan 2021.
  - b. Request to submit an application to **Chesapeake Bay Trust** Green Streets, Green Jobs, Green Towns Grant Program FY2021. Conceptual Plan \$15,000.00.
  - c. Grants Update  
Park & Tree
  - a. Next meeting- February 15, 2021 at 6:00 PM
  - b. Meeting with Mike Hunninghake from University of MD – Sustainable Maryland Certified (Meeting on 1/25/2021) (see monthly report on Sustainable Maryland Certified)
    - a. Recruiting a robust Galena Green Team. In March - Green Team Training – Virtual

- b. Justinian Dispenza – Action Plan (In Progress)
  - c. Kathleen Billmire – Point Tracker ( In Progress)
- 8. Mayor’s/Council’s Report:
  - a. Miscellaneous
- 9. Treasurer/HR’s Report: Barbara
  - a. Activity Reports; December General & Utility Funds, REV/EXP
  - b. Bank Balances/Registers; December
  - c. **Approval** of Treasurer’s Report
  - d. Monthly Status Update - W/S/Brf/T Customers, AP Wireless-AT&T Rent Update
  - e. Final Figures WWTP/Meter Projects
  - f. Year End Process
  - g. Annual Donations KC Library **Action**
- 10. Meeting/Event Schedule
  - a. Annual MMA Winter Conference & Meeting, February 5, 2021, 11:00 AM – 3:00 PM Virtual Zoom Meeting
  - b. COG Meeting, February 17, 2021, 12:00PM
- 11. Good of the Town
- 12. Approval of tonight’s February 1, 2021, Audio Minutes
- 13. Adjournment