

**Town of Galena
Mayor & Council Meeting
Monday, February 1, 2021
7 PM Virtual Meeting
Record of Motions/Minutes**

The meeting was virtual and called to order by Mayor John Carroll at 7:27p.m. on Monday, February 1, 2021.

Those in attendance were Mayor: John Carroll, Council Members: Francis Bogdan (joined late), John Duhamell; Sarah Merrell, and Albert Piasecki. Also, in attendance: Town Attorney: Tom Yeager, Maintenance & Facilities Coordinator: Warren Walters; Treasurer & HR Coordinator: Barbara Shaw; Grants & Zoning Coordinator: Kathleen Billmire and Clerk: Audrey Erschen. Chris Jakubiak, Jakubiak & Associates, and Chris Rogers, AECOM were also in attendance.

Motions:

Approval of tonight's February 1, 2021 M&C Public Hearing Audio Minutes. **Council Member Merrell motioned to approve February 1, 2021 M&C Public Hearing Audio Minutes; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Moving of the Award of the bid for the Comprehensive Plan to the March meeting. **Council Member Merrell motioned to approve to move the Award of the bid for the Comprehensive Plan to the March meeting; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Zoning Ordinance 2020-01. **Council Member Duhamell motioned to approve Zoning Ordinance 2020-01; Council Member Bogdan seconded the motion; all present were in favor. Motion carried.**

Approval of January 4, 2021, Mayor & Council Meeting Record of Motions/Minutes **Council Member Bogdan motioned to approve the January 4, 2021 Record of Motions/Minutes; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Mayor Carroll read Land Subdivision Ordinance 2020-03 into the record.

Approval of Resolution 2021-01 Schedule of Fees. **Council Member Duhamell motioned to approve Resolution 2021-01 Schedule of Fees; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Request to submit application to Upper Sore Regional Council FY2021. **Council Member Merrell motioned to approve Request to submit applications to Upper Sore Regional Council FY2021; Council Member Duhamell seconded the motion; all present were in favor. Motion carried.**

Approval of Request to submit application to Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns Grant Program FY2021. **Council Member Bogdan motioned to approve Request to submit application to Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns Grant Program FY2021; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Treasurer's Report: Revenue Report-December-50% of Budget not including Capital, General Fund is 54.14% of budget, Sewer Fund is 47.09% of budget, and Water Fund is 47.72% of budget. Expense Report-December-50% of Budget not including Capital, General Fund is 39.62% of budget, Sewer Fund is 54.79% of budget, and Water Fund is 49.74% of budget. Bank Balances-December-General Fund-\$497,346.5, Sewer Fund-\$631,260.14. Water Fund \$50,339.79, Total Balance on hand-\$1,178,946.48. 05 Bank Registers-December (PNC/Peoples Checking). **Council Member Merrell motioned to approve the Treasurer's Report; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Donation FY20/21-Library (Galena Branch)-\$2,500.00. **Council Member Piasecki motioned to approve Donation FY20/21-Library (Galena Branch)-\$2,500.00; Council Member Bogdan seconded the motion; all present were in favor. Motion carried.**

Approval of February 4, 2021, Audio Minutes: **Council Member Piasecki motioned to approve of the February 4, 2021, Audio Minutes. Council Member Merrell seconded the motion. All present were in favor. Motion carried.**

Adjournment: **Council Member Piasecki motioned to adjourn the meeting; Council Member Merrell seconded the motion; all present were in favor.** Meeting was adjourned at 8:59 p.m.

Reports as submitted

Maintenance & Town Facilities:

Warren Walters reported on the Kent County's December 2020 Water & Wastewater Report as submitted. He also submitted a Sludge Report, Work Report, and Maintenance Overview. He shared updates on the Restroom, Covid-19, Electronic Sign, and Asset Assessment Study. A new explosion and corrosion proof heater has been installed at the Wastewater Treatment Plant headworks building as of Thursday December 31, 2020.

Grants & Zoning:

Kathleen Billmire report as submitted. Documents submitted were RFP Comprehensive Plan; Proposals submitted from Jakubiak & Associates, and AECOM; ORDINANCE NO: 2021-01; ORDINANCE NO: 2020-03; RESOLUTION 2021-01; Timeline Planning Commission; and Schedule of Fees. Monthly updates were given on Code Enforcement, Permits, Mueller System/WaterSmart, Georgetown Connections. Planning & Zoning meeting February 22,2021 TBD- depending on Covid-19.

Grants: Request to submit applications to Upper Sore Regional Council FY2021, and Chesapeake Bay Trust Green Streets, Green Jobs, Green Towns Grant Program FY2021.

CARES Act, CP&P Walking Path, DHCD, KMB, MSEC-MEA, ShoreRivers 2020, Delmarva Power LED Street Lights, and Delmarva Power/EV Smart.

Park, Rec & Tree:

Meeting February 15, 2021 at 6:00PM. Green Team training on March 8th at 6:30PM

Treasurer:

Barbara Shaw reported Status of Delinquent W/W/Brf/Trash Customers, AP Wireless-AT&T Monthly Rent, Final Figures WWTP/Meter Projects, and Year End Process. Request for Approval for Donations FY20/21 for Library.

Meeting/Events: COG meeting, Annual MMA Winter Conference & Meeting virtual

Good of the Town:

Respectfully Submitted,



Audrey M. Erschen
Clerk
03/01/2021