

**Town of Galena
Mayor & Council Meeting
Monday, March 1, 2021
7 PM Virtual Meeting
Record of Motions/Minutes**

The meeting was virtual and called to order by Mayor John Carroll at 7:08p.m. on Monday, March 1, 2021.

Those in attendance were Mayor: John Carroll, Council Members: Francis Bogdan, John Duhamell; Sarah Merrell, and Albert Piasecki. Also, in attendance: Town Attorney: Tom Yeager, Maintenance & Facilities Coordinator: Warren Walters; Grants & Zoning Coordinator: Kathleen Billmire and Clerk: Audrey Erschen. Not present: Treasurer & HR Coordinator: Barbara Shaw

Motions:

Approval of February 1, 2021, Mayor & Council Public Hearing Record of Motions/Minutes **Council Member Bogdan motioned to approve the February 1, 2021 Record of Motions/Minutes; Council Member Duhamell seconded the motion; all present were in favor. Motion carried.**

Approval of February 1, 2021, Mayor & Council Meeting Record of Motions/Minutes **Council Member Bogdan motioned to approve the February 1, 2021 Record of Motions/Minutes; Council Member Piasecki seconded the motion; all present were in favor. Motion carried.**

Approval of Vendor for Comprehensive Plan 2021. **Council Member Piasecki motioned to approve Jakubiak and Associates as the vendor for the Comprehensive Plan 2021; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Mayor Carroll read into the record the Proclamation naming February Black History Month.

Mayor Carroll read into the record the Proclamation naming March Women's History Month.

Treasurer/HR was postponed until next month.

Approval of March 1, 2021, Audio Minutes: **Council Member Bogdan motioned to approve of the March 1, 2021, Audio Minutes. Council Member Piasecki seconded the motion. All present were in favor. Motion carried.**

Adjournment: **Council Member Bogdan motioned to adjourn the meeting; Council Member Duhamell seconded the motion; all present were in favor.** Meeting was adjourned at 7:50 p.m.

Reports as submitted

Maintenance & Town Facilities:

Warren Walters reported on the Kent County's February 2021 Water & Wastewater Report as submitted. He also submitted a Sludge Report, Work Report, and Maintenance Overview. He shared updates on, Covid-19, Electronic Sign, Asset Assessment Study, and information from a meeting with State Highway Administration regarding storm water runoff.

Grants & Zoning:

Kathleen Billmire reported on the Comprehensive Plan 2021 as submitted. Documents submitted were Zoning & Grants Report, Zoning & Grants Daily Log, Grants Open-Submitted-Closed Spreadsheet, Permits & Code Enforcement, Water usage, and Schedule of Fees. Monthly updates were given on Code Enforcement, Permits, Mueller System/WaterSmart, Georgetown Connections. Planning & Zoning meeting February 22,2021 TBD-dependng on Covid-19.

Grants: Spreadsheet with specifics on the following was submitted: Open Grants- FY18 Delmarva Power LED Street Lights, FY21 Delmarva Power/EV, FY19 DHCD Façade, FY20 DHCD Façade, FY20 KMB, FY20 MEA-MSEC, FY20 Kent Co Culture Arts; Applications Submitted- FY21 DNR CPP Walking Path, FY21 KMB, FY21 Sustainable MD Certification, FY22 DHCD Façade, FY22 DHCD Demolition; Currently Working on- FY21 Upper Shore Regional Council, FY22 Chesapeake Bay Trust 3Gs.

Park, Rec & Tree:

Meeting March 15, 2021 at 6:00PM.

Mayor's/Council Report:

Mayor Carroll discussed the upcoming MML Convention and asked if anyone was interested in attending in person as there are only 2 spots for each municipality. Further discussion will take place. He informed Council of an informational meeting for scanning/cloud storage for the Town on March 12th. He also shared a discussion will occur during a staff meeting to develop a Compensatory Time Policy for fulltime staff.

Treasurer:

Barbara Shaw was not present. No report.

Meeting/Events:

- a. Galena Green Team Training, March 8, 6:30 – 8:00PM. Join on Zoom: <https://umd.zoom.us/j/91306156916> or dial in: +1 301 715 8592
- b. COG Meeting, March 17, 2021, 12:00PM
- c. If I Were Mayor, March 20, 2021 11:00AM Galena Community Park
- d. Maryland Day, March 25, 2021
- e. Fair Housing Month, April 2021
- f. Certificate of Nomination due April 12. 2021, 3:30PM
- g. Arbor Day in Galena, April 25, 2021, 2:00PM Galena Community Park
- h. Town of Galena Election Day May 11, 2021

Good of the Town: Nothing

Respectfully Submitted,



Audrey M. Erschen

Clerk

04/05/2021