

May 24, 2021

Galena Planning and Zoning Meeting

The Meeting was called to order by Vice Chairperson, Bud Felty at 6:02 p.m. on Monday, May 24, 2021.

Those in attendance were: Members: Mike Bryant (Alternate), John Carroll, & Bud Felty.

Clerk: Audrey Erschen, Zoning Coordinator: Kathleen Billmire, Attorney: Mitch Mowell,

Absent: Member: Bob Chipriano.

Motions

Approval of the April 26, 2021 Regular Meeting Minutes: **Mayor Carroll motioned to accept April 26, 2021 Regular Meeting Minutes. Member Bryant seconded the motion, all present were in favor. Motion carried.**

Approval of the April 26, 2021, Audio Minutes: **Member Carroll motioned to accept minutes as recorded; Member Bryant seconded, all present were in favor. Motion carried.**

Adjournment: There being no further business to come before Planning and Zoning, **Member Carroll motioned to adjourn the meeting; Member Bryant seconded, all present were in favor. Motion carried.** Meeting was adjourned at 6:52 p.m.

Recommendations/Comments

Driveways, Aprons, & Sidewalks: Ms. Billmire shared a recent incident at 115 Cedarwood where a section of sidewalk was being repaired on the Boxwood Lane side of the property. Contractor had cut sidewalk and put in forms for pouring. The resident asked Mr. Walters what they were doing and was told replacing the sidewalk. Resident asked if it could be changed to a driveway. Mr. Walters said no. Sometime overnight or the next morning, the forms were changed. Ms. Billmire provided pictures taken prior to that of the places that were being repaired. The next day the concrete was poured, and the contractor came back to Mr. Walters asking why we changed our minds. Mr. Walters asked what he was talking about and was informed that at 115 Cedarwood there was a driveway entrance. Mr. Walters indicated the Town didn't request that change. Pictures were then taken by Mr. Walters which clearly showed a change in the forms for the sidewalk. In conferring with Town Attorney, Tom Yeager, it is tampering with Town property. We need to have more concrete wording on both Zoning and Code as Driveway enforcement is vague. There is a need to strengthen language for driveway permitting. Guidelines for specifications for a driveway entrance. Zoning lacks a process for driveway/sidewalks but the County has guidelines which we can use as a springboard for the Town of Galena to create a process to add to Code not into Zoning Ordinances. Ms. Billmire proposed a rough draft after which discussion ensued. It was determined pricing should be placed on schedule of fees, Maintenance needs to be consulted as well as Public Works from the County as infrastructure is a concern.

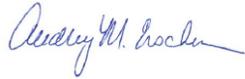
103 Laura Lane-requested to add a 3-car garage to the property. Owner would need to ask for a variance per Attorney Mowell. Ms. Billmire will respond via letter.

No comments from the Chairperson, nor the Attorney.

Zoning Coordinators Report as submitted. Mrs. Billmire reported permit and Code Enforcement statistics. FYI 212 Phelps granted permit for Backyard Chickens. Others have applied and been denied due to property not being large enough. Pools have been another big item. Dogwood Village sidewalk parking is an ongoing issue.

Next meeting: Monday, June 21, 2021, at 6 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Audrey M. Erschen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Audrey M. Erschen
Clerk