

**Town of Galena
Mayor & Council Meeting
Monday, June 7, 2021
7 PM Meeting
Record of Motions/Minutes**

The meeting was called to order by Mayor John Carroll at 7:15p.m. on Monday, June 7, 2021.

Those in attendance were Mayor: John Carroll, Council Members: Francis Bogdan, John Duhamell and Sarah Merrell. Also, in attendance: Grants & Zoning Coordinator: Kathleen Billmire, Maintenance & Facilities Coordinator: Warren Walters, Treasurer & HR Coordinator: Barbara Shaw, Town Attorney: Tom Yeager, and Clerk: Audrey Erschen.

Motions:

Approval of May 3, 2021, Mayor & Council Meeting Record of Motions/Minutes **Council Member Bogdan motioned to approve the May 3, 2021 Record of Motions/Minutes; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection of Ordinance #2021-02, Budget FY21/22. **Council Member Duhamell motioned to approve Ordinance #2021-02, Budget FY21/22; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection of WaterSmart Renewal. **Council Member Merrell motioned to approve WaterSmart Customer Portal Renewal for one (1) year; Council Member Duhamell seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection of \$4800 Driveway Entrance replacement costs to resident at 115 Cedarwood Drive. **Council Member Duhamell motioned to approve \$4800 Driveway Entrance replacement costs forwarded to resident at 115 Cedarwood Drive; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection of the Appointment of Michael Bryant as Member on Planning and Zoning. **Mayor Carroll motioned to approve the Appointment of Michael Bryant as Member on Planning and Zoning; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection of the Appointment of Barbara Shaw as Alternate on Planning and Zoning. **Council Member Duhamell motioned to approve the Appointment of Barbara Shaw as Alternate on Planning and Zoning; Council Member Bogdan seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection of the Appointment of Francis Bogdan Member to Board of Appeals. **Mayor Carroll motioned to approve the Appointment of Francis Bogdan to Board of Appeals; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval of Treasurer's Report: Revenue Report-April-83.33% of Budget not including Capital, General Fund is 83.51% of budget, Sewer Fund is 76.20% of budget, and Water Fund is 78.61 % of

budget. Expense Report-April-83.33% of Budget not including Capital, General Fund is 67.86% of budget, Sewer Fund is 88.50% of budget, and Water Fund is 88.87% of budget. Bank Balances-April-General Fund-\$523,455.79 Sewer Fund-\$631,423.84 Water Fund-\$50,352.99 Total Balance on hand-\$1,205,232.62 Bank Registers-April (PNC Checking). **Council Member Merrell motioned to approve the Treasurer's Report; Council Member Duhamell seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection to Seek bids for rain gutters on the restroom building at the Galena Community Park. **Council Member Duhamell motioned to approve to Seek bids for rain gutters on the restroom building at the Galena Community Park Council Member Merrell seconded the motion. All present were in favor. Motion carried.**

Approval of June 7, 2021, Audio Minutes: **Council Member Merrell motioned to approve of the June 7, 2021, Audio Minutes. Council Member Bogdan seconded the motion. All present were in favor. Motion carried.**

Adjournment: **Council Member Merrell motioned to adjourn the meeting; Council Member Duhamell seconded the motion; all present were in favor.** Meeting was adjourned at 9:25 p.m.

Reports as submitted

Maintenance & Town Facilities:

Warren Walters reported on the Kent County's May 2021 Water & Wastewater Report as submitted. He also submitted a Sludge Report, Work Report, and Maintenance Overview. He shared updates on, Covid-19, South Main Street, Sidewalk Project, Hydrant Flushing, Flow Testing, Bathroom Landscaping.

Grants & Zoning:

Kathleen Billmire reported on the Comprehensive Plan. B Documents submitted were Zoning & Grants Report, Zoning & Grants Daily Log, Permits & Code Enforcement. Monthly updates were given on Mueller System/WaterSmart, Georgetown Connections, and Grants Overview.

Park, Rec & Tree:

Meeting May 17, 2021 at 6:00PM.

Mayor's/Council Report:

Mayor Carroll discussed the WaterSmart Renewal

Treasurer:

Barbara Shaw presented the Treasurer's report. Under Miscellaneous items she addressed:

05 Status of Delinquent Accounts-W/S/Brf/Trash-Delinquent account total, as of today, is \$9,449.54 that is due from 2nd, 3rd, 4th and 1st quarter billing periods. Report submitted. 1st quarter billing was due May 10th. Late notices with penalty fees were mailed May 11th, 21 hang tags were distributed on June 3rd and shut offs are schedules for Friday, June 11th.

HUR-Certification of Use FY21/22-This was received/returned last week. This is required by recipients to certify to SHA those distributions received will be used in compliance with all applicable laws. This must be completed to received distributions of revenues. Letter submitted.

LGIT-Loss Control Credit Survey Submission-This was submitted on May 13th and on May 27th we were advised that we did not meet the criteria to receive a credit of our general liability line of coverage. Letter submitted.

LGIT Policy Renewal Due-This is due by Wednesday, June 23rd

Meeting/Events:

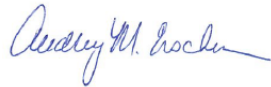
Park & Tree Meeting June 21, 2021, 6:00PM

COG Meeting, none until Fall

Planning & Zoning Meeting June 21, 2021, 6:00PM

Good of the Town: Election Results were shared by Audrey Erschen, Town Clerk, as well as the Banner City recognition.

Respectfully Submitted,



Audrey M. Erschen

Clerk

06/07/2021