

**Town of Galena
Mayor & Council Meeting
Tuesday, July 6, 2021
7 PM Meeting
Record of Motions/Minutes**

The meeting was called to order by Mayor John Carroll at 7:00p.m. on Tuesday, July 6, 2021.

Those in attendance were Mayor: John Carroll, Council Members :John Duhamell, Sarah Merrell, Tyler Carpenter joined at 7:14pm after being sworn in, and Justinian Dispenza joined at 7:14pm after being sworn in. Also, in attendance: Maintenance & Facilities Coordinator: Warren Walters, Treasurer & HR Coordinator: Barbara Shaw, and Clerk: Audrey Erschen. Town Attorney: Tom Yeager joined at 7:04pm.

Absent was: Grants & Zoning Coordinator: Kathleen Billmire

Sherise Kennard, Kent County Clerk of the Court proceeded to Swear into Office Mayor John T. Carroll

Motions:

Approval of June 7, 2021, Mayor & Council Public Hearing Record. **Council Member Duhamell motioned to approve the June 7, 2021, Mayor & Council Public Hearing Record; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval of June 7, 2021, Mayor & Council Meeting Record of Motions/Minutes **Council Member Duhamell motioned to approve the June 7, 2021, Mayor & Council Meeting Record of Motions/Minutes; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval/Rejection of Continuing Members of Board of Appeals. **Council Member Merrell motioned to Swear in for Board of Appeals Bill Graham, Frank Bogdan, Richard Powell and Alternate Ethel Duhamell; Mayor Carroll seconded the motion; all present were in favor. Motion carried.**

Mayor John T. Carroll proceeded to Swear into Office:

**Tyler J. Carpenter – Council Member
Justinian M. Dispenza – Council Member
Michael Bryant – Planning and Zoning Commission Member
Barbara Shaw– Planning and Zoning Commission Alternate
Bill Graham - Board of Appeals Member
Ethel Duhamell - Board of Appeals Alternate**

Council member Merrell motioned to approve and authorize the Mayor to sign continuing contract with KC Operators; Council Member Duhamell seconded the motion; all present were in favor. Motion carried.

Mayor Carroll read into the record Proclamation – Alice Price Newnam, Twinny’s Day

Approval of Treasurer's Report: Revenue Report-May-Report submitted 91.66% of Budget not including Capital, General Fund is 91.99% of budget, Sewer Fund is 76.34% of budget, and Water Fund is 79.72% of budget. Expense Report-May-Report submitted 91.66% of Budget not including Capital, General Fund is 76.89% of budget, Sewer Fund is 93.82% of budget, and Water Fund is 94.71% of budget. Bank Balances-May-Report submitted General Fund-\$550,560.76, Sewer Fund-\$631,462.05, Water Fund-\$50,356.07, Total Balance on hand-\$1,232,378.88. Bank Registers-May (PNC Checking)-Report submitted **Council Member Duhamell motioned to approve the Treasurer's Report; Council Member Dispenza seconded the motion; all present were in favor. Motion carried.**

Approval of Acting President of Council if Mayor is incapacitated or absent. **Mayor Carroll motioned to approve Sarah Merrell as Acting President of Council; Council Member Dispenza seconded the motion; all present were in favor. Motion carried.**

Approval of July 6, 2021, Audio Minutes: **Council Member Duhamell motioned to approve of the June 7, 2021, Audio Minutes. Council Member Carpenter seconded the motion. All present were in favor. Motion carried.**

Adjournment: **Council Member Dispenza motioned to adjourn the meeting; Council Member Duhamell seconded the motion; all present were in favor.** Meeting was adjourned at 9:26 p.m.

Reports as submitted

Sheriff's Report: Ended year with balance of \$1625.06.

Maintenance & Town Facilities:

Warren Walters reported on the Kent County's June 2021 Water & Wastewater Report as submitted. He also submitted a Sludge Report, Work Report, and Maintenance Overview. He shared updates on, Covid-19, Water Main break at 205 Lee Ave, Bollard installed at end of Sycamore Lane, Flower troughs installed throughout town, KC advised that the hot sensors need calibration, and due to cost looking for a different vendor for replacement. Contacted KCIT running fiber optic cable to Jarman pump station, upwards of \$10,000. Emergency call regarding shut off, permission given to shut off at the pit. Warren asked the Council if they would support training for natural or manmade disaster and what Town's responsibilities are and develop a plan. Perhaps invite other Towns as well.

Grants & Zoning:

Kathleen Billmire out therefore Mayor John Carroll shared her report. Written report as submitted.

Highlights shared:

- Issues with Trash Services, RFP put out last month
- 115 Cedarwood agreement reached with property owner
- KC Operator's Contract Renewal
- Mueller/Water Smart
- No Connections for Georgetown
- Zoning – Comp Plan
- Code Enforcement
- Board of Appeals Recommendation for a Variance for 103 Laura Ln for a 2-car garage due to an odd shape parcel. Complies other than setback with Ordinance.
- Grants applied for \$365,000 awarded \$55,750.

- Mural on bathroom in Galena Town Park
- Division St. Behind Sassy Market water management grant received.
- Storm management at the park grant received.
- GIS map with Town of Galena locations/businesses work in progress
- Further assistance with Maryland Sustainable is needed so looking for volunteers

Park, Rec & Tree:

Meeting May 17, 2021 at 6:00PM.

Mayor's/Council Report:

Mayor Carroll highlighted the following:

- Proclamation – Alice Price Newnam, Twinny's Day
- Welcome to New Members
- MML Conference
- Attorney Yeager thanked the Town for supporting his attendance.
- Shared letter from the Galena Volunteer Fire Company thanking the Town for their donation.

Treasurer:

Barbara Shaw presented the Treasurer's report. Under Miscellaneous items she addressed:

- Status of Delinquent Accounts-W/S/Brf/Trash
- HUR Revenue Estimates
- LGIT Policy Renewal Due
- ARPA Funding
- Need for Acting President and signer

Meeting/Events:

Park & Tree Meeting July 19, 2021, 6:00PM

COG Meeting, none until Fall

M&C Workshop – Board of Appeals Informational meeting July 21, 2021, 6:00PM

Planning & Zoning Meeting July 26, 2021, 6:00PM

Good of the Town:

Resident Jodi Mathison, 203 Maplewood Lane expressed concerns about traffic turning into Dogwood Village, thinking it is 213 and the way to Chestertown. No outlet signs were approved, one was put in at the entrance to Dogwood Drive and supposed to be one on Maplewood and the extension of Dogwood Drive. Mayor Carroll indicated it will be investigated due to the fact that is it a combination of State Highway, County Road, and Town Street.

Respectfully Submitted,



Audrey M. Erschen

Clerk

06/07/2021