

**Town of Galena
Mayor & Council Meeting
Monday, August 2, 2021
7 PM Meeting
Record of Motions/Minutes**

The meeting was called to order by Mayor John Carroll at 7:00p.m. on **Monday, August 2, 2021.**

Those in attendance were Mayor: John Carroll, Council Members :John Duhamell, Sarah Merrell, Tyler Carpenter and Justinian Dispenza. Also, in attendance: Maintenance & Facilities Coordinator: Warren Walters, Grants & Zoning Coordinator: Kathleen Billmire, Treasurer & HR Coordinator: Barbara Shaw, and Clerk: Audrey Erschen. Town Attorney: Tom Yeager.

Motions:

Approval of July 6, 2021, Mayor & Council Meeting Record of Motions/Minutes **Council Member Duhamell motioned to approve the July 6, 2021, Mayor & Council Meeting Record of Motions/Minutes; Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Motion to adopt the Kent County Hazard Mitigation Plan 2021. **Council Member Carpenter motioned to adopt the Kent County Hazard Mitigation Plan 2021; Council Member Duhamell seconded the motion; all present were in favor. Motion carried.**

Motion to proceed with Toal Park presentation to Kent County Commissioner. **Council Member Dispenza motioned to proceed with Toal Park presentation to Kent County Commissioners; Council Member Carpenter seconded the motion; all present were in favor. Motion carried.**

Motion to install driveway entrance and send full bill plus legal fees to property owner at 115 Cedarwood. **Council Member Duhamell motioned to install driveway entrance and send full bill plus legal fees to property owner at 115 Cedarwood. Council Member Carpenter seconded the motion. 4 Ayes: Carpenter, Carroll, Dispenza, Duhamell. 1 Abstention: Merrell. Motion carried.**

Motion to return check to property owner at 115 Cedarwood. **Council Member Duhamell motioned to return check to property owner at 115 Cedarwood. Council Member Carpenter seconded the motion. 4 Ayes: Carpenter, Carroll, Dispenza, Duhamell. 1 Abstention: Merrell. Motion carried.**

Approval of Treasurer's Report: Revenue Report-June-Report attached
100% of Budget not including Capital, General Fund is 103.59% of budget, Sewer Fund is 94.81% of budget, and Water Fund is 103.76% of budget. Expense Report-June-Report attached
100% of Budget not including Capital, General Fund is 84.68% of budget, Sewer Fund is 104.11% of budget, and Water Fund is 100.36% of budget. Bank Balances-June-Report attached General Fund-\$536,407.92, Sewer Fund-\$631,507.08, Water Fund-\$50,359.71, Total Balance on hand-\$1,218,274.71. Bank Registers-June (PNC Checking)-Report attached **Council Member Duhamell**

motioned to approve the Treasurer's Report; Council Member Dispenza seconded the motion; all present were in favor. Motion carried.

Motion to Authorize Treasurer, Barbara Shaw to open and close accounts as directed at PNC.
Mayor Carroll motioned to Authorize Treasurer, Barbara Shaw to open and close accounts as directed at PNC; Council Member Merrell seconded the motion; all present were in favor. Motion carried.

Motion to change the date of the September Mayor and Council meeting to September 7, 2021.
Mayor Carroll motioned to approve to change the date of the September Mayor and Council meeting to September 7, 2021 due to the holiday. Council Member Dispenza seconded the motion. All present were in favor. Motion carried.

Approval of August 2, 2021, Audio Minutes: **Council Member Merrell motioned to approve of the August 2, 2021, Audio Minutes. Council Member Carpenter seconded the motion. All present were in favor. Motion carried.**

Adjournment: **Council Member Merrell motioned to adjourn the meeting; Council Member Dispenza seconded the motion; all present were in favor. Meeting was adjourned at 9:18 p.m.**

Reports as submitted

Maintenance & Town Facilities:

Warren Walters reported on the Kent County's July 2021 Water & Wastewater Report as submitted. He also submitted a Sludge Report, Work Report, and Maintenance Overview. He shared updates on, Covid-19, Metered Water, Water Sold, Air Compressor at WWTP, Replacement Probes & Monitors at WWTP, SCADA System, and he is in the process of getting quotes for these and other equipment for the WWTP. Discussion ensued regarding the reporting of WWTP monthly and daily flow.

Grants & Zoning:

Kathleen Billmire Town, Zoning, & Grant report as submitted. She shared highlights on the RFP for Trash Services results, KC Operator's Contract Renewal, Mueller/Water Smart Renewal, Georgetown Connections, Board of Appeals, Permits & Code Enforcement, Grants: Shore Rivers, Toal Park, Eco System @ Town Hall.

Park, Rec & Tree:

Meeting May 17, 2021 at 6:00PM.

Mayor's/Council Report:

Mayor Carroll highlighted the following: Krastel Payment/Agreement, Changes in Election Process in Charter to add write-in votes and any other changes, ½ day Professional Development for staff, 911 Remembrance Day – 20th Anniversary and Galena Appreciation Day – Saturday October 2nd, museum items in vestibule.

Treasurer:

Barbara Shaw presented the Treasurer's report. Under Miscellaneous items she addressed:

- Status of Delinquent Accounts-W/S/Brf/Trash

- ARPA Funding
- Opening Bank Account
- ARPA-WaterSmart-MML
- Audit Prep

Meeting/Events:

Park & Tree Meeting August 16, 2021, 6:00PM

COG Meeting, none until Fall

Board of Appeals Meeting August 18, 2021, 6:00PM - Variance 103 Laura Lane

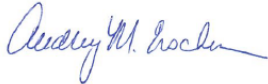
Planning & Zoning Meeting August 30, 2021, 6:00PM

Mayor & Council Meeting, September 7, 2021, 7:00PM due to Labor Day Holiday

Good of the Town:

National Night Out August 3, 2021, from 7:00PM until 9:00PM.

Respectfully Submitted,



Audrey M. Erschen

Clerk

09/07/2021